



131 Hailey Road, Witney, Oxon, OX28 1HL
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Promoting Health & Hygiene

1.19 Personal Care Policy

Policy statement

Children are entitled to be consulted about their personal care needs and have their needs met by someone they know and trust. Parents/Carers must have a say in how their child's personal care needs are met and have support in managing toilet training.

Procedures

Toileting Procedure

- At Broadhill Pre-School we ensure children are ready before we try toilet training them - there is a wide variation in the age at which children are ready (18-40 months) and it can cause everyone a lot of distress if children are pushed to potty train before they are ready.
- We talk to parents and understand how they want you to potty train their child and keep them informed of their progression in potty training within the setting, we also ask how it is going at home - find out what works well at home and try to be consistent with this,
- We remind parents to bring in lots of changes of clothes in the early days of potty training (3-4 sets of clothes)
- We make the potty a familiar part of the child's environment by encouraging the child to sit on it. We always praise the child if the potty is used correctly, and always stay positive even if accidents happen.
- We quickly clean up the accidents - and don't make a fuss
- We encourage children to progress onto using the proper toilet as quickly as possible - if necessary we ensure there is a step so children can get on and off the toilet easily and if necessary have a child seat on the toilet if the seat is too big.
- We encourage children to get their own clothes off and on and wipe themselves so they become independent.
- We ensure children are taught to flush the toilet and wash their hands when they are finished.



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- We show children how to wash and dry their hands properly and have pictures by the sinks to remind them.
- Staff always wash their own hands with soap and water before meals and after using the toilet.
- Whilst the majority of children will usually be toilet trained by the age of three, some children may take longer to develop control. Some will continue to have accidents and we work with them by creating toilet charts working in line with the parent's routines at home.

Legal framework

- List here the relevant Acts of Parliament that form the foundation of the legal requirements for this policy or procedure.

Further guidance

- List here any Government documents that provide guidance on abiding by the relevant legal framework.

- This policy was adopted at a meeting
of

Broadhill Pre-School

Held on

Thursday 11th January 2018

Date to be reviewed

By 10th January 2019
