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## 3.2 First Aid

### **Policy statement**

At Broadhill Pre-School all staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. All staff hold a valid first aid certificate.

Newly qualified staff who achieved an early years qualification at Level 2 or 3 on or after 30 June 2016 also have a paediatric first aid certificate in order to be counted in the adult:child ratios. The first aid qualification includes first aid training for infants and young children. We have evidence of due diligence when choosing first aid training and ensure that it is relevant to adults caring for young children.

The first aid qualification is Paediatric First Aid Training for infants and young children. We aim to ensure that first aid training is local authority approved and is relevant to staff caring for young children.

Our First Aid Leader is Karen Tinson

### **Procedures**

#### The first aid kit

Our first aid kit is accessible at all times located in the Adult Toilet it complies with the Health and Safety (First Aid) Regulations 1981

and contains the following items:

- Triangular bandages (ideally at least one should be sterile) x 4.
- Sterile dressings:
  - Small x 3.
  - Medium x 3.
  - Large x 3.
- Composite pack containing 20 assorted (individually-wrapped) plasters x 1.
- Sterile eye pads (with bandage or attachment) e.g. No 16 dressing x 2.
- Container of 6 safety pins x 1.
- Guidance card as recommended by HSE x 1.

In addition to the first aid equipment, each box should be supplied with:

- 2 pairs of disposable plastic (PVC or vinyl) gloves.



- 1 plastic disposable apron.
- A children's forehead 'strip' thermometer.
- The first aid box is easily accessible to adults and is kept out of the reach of children.
- No un-prescribed medication is given to children, parents or staff.
- At the time of each child's admission to Broadhill Pre-School, parents' written permission for obtaining emergency medical advice or treatment is sought. Parents sign and date their written approval.
- Parents sign a consent form at registration allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital.

#### **Legal framework**

- Health and Safety (First Aid) Regulations (1981)

#### **Further guidance**

- First Aid at Work: Your questions answered (HSE Revised 2009)
- Basic Advice on First Aid at Work (HSE Revised 2008)
- Guidance on First Aid for Schools (DfEE)

- This policy was adopted at a meeting  
of

Broadhill Pre-School

Held on

Thursday 11th January 2018

Date to be reviewed

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By 10<sup>th</sup> January 2019

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