



131 Hailey Road, Witney, Oxon, OX28 1HL
01993 705509

broadhillpreschool@btconnect.com
www.broadhillpreschool.co.uk

10.16 Online Child Development Journals

Purpose of policy

To make all Parents/Carers aware of a change in recording of your child's development. With the increase in security in children's online child development journal recording we will now be using an Online system called **Family**.

Family offers opportunities for you as a parent/carer to see what your child has been doing at Preschool more regularly than paper journals and the facility to give your valued input.

The system also allows you to comment under the observation if you wish to. (Like Facebook really)

You as a parent/carer also have the facility to upload photos and comments to share with us too.

Paperwork journals that have been previously created will be issued to you when your child leaves Broadhill Preschool.

As before photographs are taken of your child in their sessions at Preschool and these are then used to create observations to record their development, in-line with the new Early Years Foundation Stage Statutory Framework 2021.

[Statutory framework for the early years foundation stage \(publishing.service.gov.uk\)](https://publishing.service.gov.uk)

Sometimes your child may appear in photographs with other children for their journals, if you wish your child to be removed from these other photographs, please contact us directly.

Please note, you as a parent/carer will **ONLY** view your child/s record but we have the facility to also add additional people if you wish us too.

(We will just need their Name and Email Address)



Setting up your Family Account

We will set your child up on Family and you will receive an email confirming this.

We will be adding the first contact's email address from your child's paperwork but if you wish to add others ie child's other parent/ grandparents just email us with their name and email and we can add this for you or you can add yourself.

If you have any problems setting this up, then please notify us and we will help you.

A couple of questions we had regarding the system so far.....

The option to sign your child in - Please ignore this, we will continue to complete the registers manually and headcounts throughout the sessions.

If a familiar person collects my child, do they need the PIN number - No they will not need the PIN number just notify us verbally or via email as normal please.

Please don't hesitate in asking any questions and we will answer them via email to help everyone.

Parent Observations

How to create a Parent Observation - These can be found on the website under policy 10.16